



## Enrollment Agreement

This Enrollment Agreement, by and between Gateway Freedom Ranch (a girls Christian therapeutic boarding program and Montana Business, hereinafter "Ranch") and \_\_\_\_\_ and \_\_\_\_\_ (hereinafter "Guardians"), is made in consideration of the contractual agreements between the parties set forth below which stipulate the following mutual covenants and promises:

**1. GUARDIANS** The Guardians attest that they are the Legal Guardians, having both physical and legal custody of \_\_\_\_\_, (hereinafter "Girl,") whose date of birth is \_\_\_\_\_ (month) \_\_\_\_\_ (day), 20\_\_\_\_ (year) and is being enrolled into the Ranch. The Guardians express their desire to contract for enrollment of the Girl into the Ranch according to the terms and conditions of this Agreement.

**2. GUARDIANS' CONSENT TO GIRL'S PARTICIPATION IN THE ENTIRE RANCH PROGRAM** Guardians give their approval and consent for the Girl to participate in all activities and programs of the Ranch, including, but not limited to, Transportation, work and/or service projects, treatment programs, activities on and off grounds, and/or intervention when deemed necessary by Ranch Staff, unless excluded by Law.

**3. CONTRACT PERIOD** This Agreement is a full twelve (12) month agreement. The date of enrollment is \_\_\_\_\_ (month) \_\_\_\_\_ (day), 20\_\_\_\_ (year). If the Girl is admitted into the Program on any day other than the 1<sup>st</sup> day of the Month, the contract period will begin with a prorated daily rate for the first incomplete month, then transition to a full monthly rate on the 1<sup>st</sup> day of the 1<sup>st</sup> full month. (See Financial Requirements). While the contractual agreement period is for Twelve (12) months, the Guardians should understand that the Program outcome is most effective when a Girl is in the program closer to eighteen (18) months.

**4. ENROLLMENT** The Guardians acknowledge that all questions or concerns about Program content and/or services have been successfully addressed by representatives of the Ranch during the pre-enrollment process. Guardians hereby enroll the Girl in Gateway Freedom Ranch. The Ranch agrees to provide, in exchange for monthly tuition, the following Program services:

- a. Room and Board
- b. Academic Programs
- c. Work and/or service projects and activities

- d. Therapy/Treatment
- e. Supervision

Guardians understand and agree that the Ranch may make changes in services, Staffing, and program content at their sole discretion. Such changes may take place during a Girl's enrollment. Guardians further understand and agree that the Ranch also does not accept responsibility for any Program content or services represented orally by any of its Program Staff, sales representatives or public relations personnel that are not provided contractually by this agreement or on its official website, [www.gatewayfreedomranch.com](http://www.gatewayfreedomranch.com).

**5. FINANCIAL REQUIREMENTS** The monthly tuition is Forty-Two Hundred Dollars (\$4800.00) per Month. The one-time, non-refundable enrollment fee is \$2,000.00. Incidental and Unusual costs (as stipulated further below in this section) will be billed directly on your monthly invoice the month after they are incurred.

A. **Monthly Tuition** - Guardians agree to pay twelve (12) monthly payments of \$4800.00, due on the first of each month. When enrollment begins on the 1<sup>st</sup> of the month, the full monthly tuition of \$4800.00 is due on or before the enrollment date. All monthly payments thereafter would be due on the 1<sup>st</sup> of the month. Tuition payments are considered late after 10 days and accrue at \$20 per day until received.

When enrolled on a day other than the 1<sup>st</sup> of the month, the first month's prorated tuition and the second full month's tuition will be due on or before the enrollment date. The first month's tuition will be prorated at \$154.84 per day.

The full term of this agreement is satisfied on the one-year anniversary of your Girl's enrollment date. However, keep in mind that best results will vary from girl to girl; it is possible that your girl may require a longer treatment time than 12 months.

Guardians may choose to pay the twelve (12) months tuition in one lump sum for a discount of two percent (2%). Please ask the Admissions Director for the final cost for you on amount.

The fee schedule remains as stated above (Financial Requirements) even though the Girl may be in the Program less than or longer than twelve (12) months. Monthly payments do not adjust according to the phase of treatment or the services offered. The monthly payments do not reflect the exact amount of days the Girl will be or is in residence at the Ranch in any given month. THERE ARE NO FEE ADJUSTMENTS, REDUCTIONS or REFUNDS FOR PERIODS IN WHICH THE GIRL IS NOT PHYSICALLY AT THE RANCH, whether or not the Guardian or the Ranch authorizes the Girl's absence(s). There are no refunds for

tuition, enrollment fees, incidental costs and expenses, unusual costs, cost of collection, attorney fees and interest rate charges, medical expenses and/or medication expenses.

B. Incidental Cost and Expenses - In addition to monthly tuition, the Guardians agree to pay the following expenses incurred by the Girl. These expenses will be billed to the Guardians on their monthly invoice following the month in which they are incurred.

1. Cost of personal hygiene items other than those provided by the Ranch. (See Section 6 – Personal Hygiene Items, below);
2. Cost of haircuts;
3. Cost of medical, dental, orthodontic, optical, or lab appointments or tests.
4. Cost of all prescription medication received;
5. Cost of complete physical and blood test, if deemed necessary by the Ranch or requested by the Guardian.
6. Cost of airline or other forms of commercial travel.
7. Cost of transportation and supervision for special needs that are separate from the normal Ranch activities, such as any appointments and travel to and from airports. Round-trip transportation to Whitefish or Kalispell for appointments or other purposes is \$100.00 unless otherwise specified.
8. Cost for additional therapy not covered by the normal Program:
  - a) Cost for any elective family and therapy sessions conducted during family visits that are not part of the program-provided family and therapy sessions;
  - b) Cost of monthly medication review for all Girls on medication prescribed by your girl's Medical Management Team – see Section 14 below for more information on your girl's Medical Management Team;
  - c) Cost of a clinical review of treatment conducted by an affiliated psychologist or psychiatrist of the Ranch, if needed, upon Director's request;
  - d) Cost of elective psychological or psychiatric services provided by a Ranch-affiliated psychologist or psychiatrist, upon Guardians' request;
  - e) Cost of all other services related to the well-being or needs of the Girl, not otherwise provided in accordance with this agreement. Some examples include private tutors, music lessons or specialized training or activities outside the Ranch Program.

C. Unusual Costs - In addition to monthly tuition, the Guardians agree to pay the following unusual expenses incurred by the Girl in the unlikely event they are incurred. These expenses will be invoiced to the Guardians at the time

such expenses occur and will appear on their monthly invoice after the month in which they are incurred. They shall be payable by the Guardians within ten (10) calendar days of receipt of the invoice.

1. Expenses for the assistance in the return of a runaway girl. In the event that the girl leaves the Ranch without authorization, the Ranch will exercise all reasonable efforts to assist the Guardians in finding the girl and in accomplishing her safe return. An accounting of the expenses incurred by the Ranch while assisting the Guardians in finding and returning the girl will be made to the Guardians.
2. Expenses for damage or loss to property caused by the girl. Guardians agree to be financially responsible for the costs of repairing or replacing any property lost, stolen, damaged, defaced, or destroyed by their daughter. In the event of a particularly large damage or loss to property, one that requires the Ranch insurance company to cover the loss, all incident-related expenses, including insurance deductibles, are billable to Guardians.

D. Cost of Collections, Attorney Fees and Interest Rate Charges – Guardians agree to pay the costs of the collection of any amounts due under this agreement, including reasonable attorney's fees, whether or not legal action is commenced. In addition, Guardians agree to pay two percent (2%) interest on all sums unpaid within 7 days after the due date.

E. Medical Expenses – To cover the Girl's medical expenses, Guardians shall either provide health insurance coverage or agree to pay for health-related expenses by cash during the Girl's enrollment at the Ranch.

If the Guardians elect to provide health insurance coverage, a copy of the Health Insurance Policy must be provided to the Ranch upon enrollment at the Ranch. It is the Guardian's responsibility to maintain the health insurance policy in full force and effect during the Girl's enrollment at the Ranch. In the event any health insurance policy is terminated for any reason and a new one is obtained, the Guardians shall notify the Ranch immediately and furnish a copy of the policy to the Ranch. The Guardians must signify their intent to provide health insurance for the Girl by filling out and signing Addendum D below.

If the Guardians elect to pay cash for health-related expenses, the Guardian must signify their intent to do so by signing Addendum D below.

F. Medication Expenses – To cover the Girl's medication expenses, Guardians shall either place a credit card on file with a pharmacy of the Ranch's choosing or provide a \$300.00 travel card on behalf of the Girl to the Ranch. The travel card must remain charged at all times with a minimum of \$100.00. When used, Gateway Freedom Ranch agrees to inform the Guardians of its use so that Guardians can deposit sufficient funds to return its balance to \$300.00.

G. Failure to Pay Tuition - The monthly tuition of \$4800.00 will be due and payable on or before the first (1<sup>st</sup>) of each calendar month. The Guardians acknowledge and agree that, absent prior written arrangements from the Ranch, if the Ranch has not received payment for the monthly tuition on or before the 10<sup>th</sup> day following the first of each month, the Ranch will require the Guardian to remove the Girl from the Ranch at the sole expense of the Guardian. If the monthly tuition is not paid, and if the Guardians do not physically remove the Girl from the Ranch as required under the terms of this paragraph, the Guardians hereby give authorization to the Ranch to contact the Guardian's local authorities to coordinate the release of the Girl at the Guardians' address listed in this Enrollment Agreement.

#### **6. PERSONAL HYGIENE ITEMS**

Upon arrival, please make sure your Girl possesses the following Personal Hygiene Items: toothbrush (1), toothpaste (1), comb and/or brush (1), non-aerosol deodorant (1), shampoo (1), conditioner (1), bar soap (1), as needed. The Ranch agrees to re-supply the Girl with any of these personal hygiene items at no additional expense to the Guardians. However, if the Guardians wish their Girl to use a brand, make or model of these items other than what is provided by the Ranch, Guardians may choose to do so at their own expense. Please see the Packing List for a full listing of what your Girl should or should not bring.

7. THERAPY The Guardians understand and agree that the Ranch, at its sole discretion or need, may at any time change the amount or type of therapy provided for the girl. This includes changes, reductions, suspensions, or elimination of formal group or individual therapy sessions.

8. ABUSE REPORTING REQUIRMENT As an organization that serves the needs of and has regular contact with children, Gateway Freedom Ranch and its Director, Staff and employees take child abuse very seriously. Our call is to help our resident Girls heal. As a result of this call, we dutifully and willingly accept the mandate to report, or cause a report to be made, when "Knowledge or reasonable cause to suspect that a child is being abused or neglected" is present.

Montana law states specifically the following: "Cause for suspicion should be based upon 'a perceived present real harm or a perceived present imminent risk of harm. This perception need not always be based entirely upon current, culpable acts of those responsible for the child.' The suspicion could be based on past acts, present acts, or both. Gross v. Myers, 748 P.2d 459, 462 (Mont. 1987)."

When knowledge or reasonable cause to suspect that a child is being abused or neglected is present, Gateway Freedom Ranch reports first to the Guardians, then to the Child Abuse Hotline (1-866-820-5437) through the Department of Public Health and Human Services.

**9. SUPERVISION** Guardians understand that the amount of supervision varies with each girl depending on her current status. The Ranch provides a high level of supervision, but it is understood that the supervision provided, regardless of status, does not guarantee that accidents, harm, self-injury, runaways, sexual activity, or use of substances cannot happen. These risks are present in any segment of society no matter how controlled or protected. The Guardian understands these risks, and agrees to hold harmless, and release the Ranch and its Staff, from all liability associated with these risks.

**10. ACADEMICS** The Guardians understand and agree that the Ranch provides an academic system that in most cases will allow the student to accelerate her credits for work completed and skill and aptitude achieved. Each Girl has unique spiritual, emotional and educational competencies and needs that may enhance or inhibit her academic progress in the Program. Guardians therefore understand and agree that the Ranch cannot insure, nor be liable for, a specific rate of academic progress while enrolled in the Program. The specific rate of completion of academic credits for each girl will be different. Although great care and attention is given to each Girl's educational progress, how quickly a Girl receives credits, if any at all, cannot be assured, promised or guaranteed.

**11. COMMUNICATION AND PROGRESS UPDATES BETWEEN THE FAMILY AND THE PROGRAM** Upon arrival on the first day of enrollment, the Director will contact Guardians at the phone number listed on the signature page of this agreement. The intent of this phone call is to inform the Guardians of the safe arrival of their Girl and any other information pertinent to her well-being. During the first week of the Girl's residence at the Ranch, the Director will call the Guardians to give additional updates as necessary. It is important for Guardians to understand that they may call the Director at the Ranch at any time they feel the need for an update. Honest, open and transparent communication is very important in all interactions between the Guardians and Ranch Staff.

**12. PHONE, MAIL AND FACE-TO-FACE VISITS WITH THE GIRL** The Guardians understand and agree to follow the program's phone, mail and face-to-face visit policies. Communication that is not on-site between the Guardians and Girl will be through written mail and phone. There is normally a 2-week suspension of phone communication between the Guardians and the Girl. However, depending on the needs, age and progress of the Girl, this suspension may be longer or shorter. Once approved by the Program Director, therapist and other Staff as needed, regularly scheduled weekly phone calls between the Guardians and the Girl will be arranged. Guardians will be contacted before the first weekly phone call for coaching on how to successfully navigate the first phone call and on a potentially mutually agreeable time to schedule the weekly phone call going forward. The length of your weekly phone call with your Girl will vary on a case-by-case basis. **PLEASE NOTE!** Your phone conversations are



commonly one of the highlights of your Girl's week. Once your daughter starts to make progress in the Program, she desperately wants you to know the changes she is making and how she is progressing through the Program. Sometimes your Girl will not show her interest in the phone call in an outward fashion; just know she generally wants to know that you are pleased with her progress. Therefore, scheduling your weekly call with your daughter is not something to "fit in to a busy schedule." Consider when you will be least distracted and most ready to listen and/or ask questions of your daughter. Guardians understand this very important component of healing and restoration in their daughter's life and agree to make themselves available, free from as many distractions as possible, during the weekly phone call with their daughter.

Communication by mail is another important component to communication with your daughter. Letters received from home can make a huge difference to your daughter's outlook on life. Guardians are encouraged to create a plan of written communication, one that can involve communication from various individuals important to your daughter. A few examples include: sisters, brothers, aunts, uncles, grandparents, pastor and close friends of the family. Parents understand this important point and agree to create a plan of written communication for their daughter that involves at least one letter per week.

Communication by mail may also sometimes take the form of care packages. They are like spice: sprinkled in small amounts here and there works well, but poured on abundantly is not a recipe for success! Please refrain from sending toys, books or candy. When in doubt, please ask before sending. Incidentally, your daughter should only ask you to send items to her when they have been approved by the Program Director. Your help and support in asking if your daughter has received approval when she requests items over the phone is greatly appreciated.

Visits by the Guardians may occur when the Girl has progressed in the program, with approval of the Program Director. The first visits are conducted at the campus, unless authorization is granted by the Director for the first visit to take place off-campus. The Guardians understand and agree that the Ranch shall be released of any liability and responsibility for the Girl while the Girl is visiting with and is in the custody of the Guardians.

**13. FOOD SERVICE** The Ranch provides a menu that is low in fat and sugars. The Guardians understand that while the menu is healthy and nutritious, it is not the type of menu that is often the most popular among teenage girls. The Guardians understand and agree that the Ranch shall be released of any liability and responsibilities in connection with food poisoning or illnesses caused by food service.

**14. RESPONSIBILITY FOR GIRL'S PROPERTY** Each girl shall be responsible

for the care of her property. The Guardians agree that the Ranch shall not be responsible or liable due to loss, damage, neglect, misplacement, or theft of the Girl's property, regardless of how it occurs. The Guardians agree that the Ranch is not responsible or liable for items left behind on visits, leaves, or when the Girl exits the Program. This includes all outdoor equipment and clothing items listed on the Packing List sent to you with the agreement. Guardian understands that the Ranch recommends that expensive or sentimental items not be brought to the Ranch. Please see the Packing List

**15. TRANSPORTATION** The Guardians understand that travel is a part of the program; the risk of traffic accidents is always present. The Ranch agrees to verify that its drivers are legally licensed to drive in the State of Montana. The Ranch further agrees to place all drivers of Ranch vehicles on the Ranch vehicle insurance policy. The Guardian agrees to hold harmless and release the Ranch from all liability for any accident, to include injuries or fatality. Guardians give the Ranch permission to transport the Girl in a legal, safe manner that works best for the Ranch.

**16. MEDICATION** The Guardians understand all medication is administered by a staff member under the close and careful direction of the Medical Management Team. Your daughter's Medical Management Team consists of any licensed practitioner of medical goods or services necessary for the health and welfare of your girl. This may include a doctor or therapist in your home town, any pharmacy, a licensed practitioner who evaluates medication in Montana, to name a few examples. The Guardians agree to hold harmless and release Gateway Freedom Ranch and its Staff from all liability associated with medications.

**17. AUTHORIZATION FOR DRUG SCREENING** Guardians hereby consent and authorize the Ranch to administer urinalysis or blood testing of the Girl for purposes of drug testing, as deemed necessary by the Director and/or Staff. If needed, the Guardians agree to pay for such expenses. (See Section 5.B.2 above).

**18. AUTHORIZATION FOR OBSERVATION STATUS** If the Girl is ever deemed, by the sole discretion of the Ranch, to be a potential danger to herself or others, the Guardians authorize the Ranch to confine the Girl in a special needs room that prevents interaction with others. She will remain under close observation by a Staff member until the Staff feel she is no longer a significant danger to herself or others. The Guardians understand that all such decisions are judgment calls and are wide open to human or judgment error. Guardians agree to hold harmless and release the Ranch from any liability resulting from any decisions to place or discontinue placement of a girl on observation status.

**19. AUTHORIZATION FOR SEARCH** Guardians hereby consent and authorize the Ranch to search the personal effects and person of the Girl upon the initial enrollment into the Program and at any time that may arise during the Girl's



enrollment, as deemed necessary by the Program Director or Staff. The Ranch is hereby authorized to confiscate any and all items deemed, by the Ranch, to be contraband. The Ranch will dispose of all contraband items. The Guardians understand and agree that the Ranch takes no responsibility for the care or return of confiscated items.

**20. AUTHORIZATION FOR BEHAVIOR MODIFICATION** The Guardians understand that the Ranch's Behavior Modification Program includes rewards for compliance with rules and expected behaviors and consequences for violation of rules and expected behaviors. Rewards and incentives include earning points, privileges, trust, and status advancements. Consequences include losing points, privileges, trust, and status, and writing of essays (300-words in length). When a girl is given an essay, she is confined to a study carrel or other isolated area that prevents interaction with others. She is not allowed to participate with the larger group of girls until she completes the essay. She will be required to outline what she did inappropriately and what adjustments she will make in the future. The duration of consequences are scheduled for a certain period of time which may include a day or days, depending upon the severity of the violation. The Guardians further understand and authorize the Ranch to maintain a strict code of conduct including rules on dress and grooming, interaction with others, use of manners, appropriate attitudes and appropriate behaviors. The Guardians authorize the Ranch to apply the Behavior Modification techniques described herein and any others deemed by the Ranch to be necessary.

**21. AUTHORIZATION FOR RESTRAINT** Guardians hereby consent and authorize the Ranch personnel to physically restrain, control and detain the Girl as needed. Circumstances calling for restraint include, but may not be limited to: escort to or from the Ranch; to prevent the Girl from jeopardizing her safety or the safety of others; to prevent entering an unauthorized area; to prevent the destruction of property.

**22. THE RANCH OPERATES AS AGENTS FOR GUARDIANS** The Guardians hereby agree that the Ranch and its Staff operate on behalf of, and as agents for, the Guardians who affirm they are the legal guardian of the Girl. Any restrictions or curtailments of the Girl's privileges or rights as outlined and authorized in this Enrollment Agreement are done by the Ranch or its Staff on behalf of, and as agents for, the Guardians. (See attached Power of Attorney)

**23. AUTHORIZATION FOR RELIGIOUS STUDY** Guardians understand and agree that Gateway Freedom Ranch is a non-denominational, Christian program that is Christ-centered. The Ranch believes that faith in God is conducive to the Girl's treatment and recovery. That said, the Guardians'/Girl's faith will not be undermined. Opportunities for girls to attend and participate in church services and activities are a part of our program. The Guardians hereby release the Ranch from any liability that may result from the Girls participation in religious services

and/or activities.

**24. AUTHORITY TO ACT** Gateway Freedom Ranch may perform any and all acts necessary as determined in their judgment, or the judgment of each of them severally for the health, welfare, and progress of the Girl. This includes, but may not be limited to: decisions in your place and stead; consent for hospitalization and/or consent for medical treatment, including surgery of any kind; assistance and medical aid; psychological examination and assistance.

**25. RESPONSIBILITY FOR INJURIES OR ACCIDENTS** Some of the activities in which the Girl may participate will involve a certain degree of risk. These risks include, but are not limited to: transportation, work, standard program activities and service projects. There are also some inherent risks, including, but not limited to: illnesses, infections, injuries, accidents, and fatalities. The Guardians agree to hold harmless and release the Ranch and its Staff from all liability for any injuries, illnesses, or other damages occurring to the Girl during her presence at the Ranch, whether on or off the Ranch property. The Guardians may elect to not allow the Girl to participate in specific activities provided written notice is delivered to the Ranch prior to the occurrence of such specific activities.

**26. INSURANCE REIMBURSEMENTS** Unless otherwise stated in writing and signed by both parties, the Ranch takes no responsibility for the approval or processing of Insurance reimbursements, payments or billings. The Guardians agree to maintain the fee schedule while any reimbursements or payments are being processed.

**27. CHOICE OF JURISDICTION, LAW, AND OTHER MATTERS** Guardians agree to be subject to jurisdiction of Montana courts in any dispute between the parties to this agreement. The parties agree that this Agreement constitutes a business transaction within the State of Montana, which transaction is subject to Montana Code as amended. Moreover, the parties agree that Montana Law shall govern this Agreement. In the event any part of this Agreement is determined to be invalid or unenforceable, the remaining provisions of this Agreement shall remain valid and enforceable according to applicable law.

**28. AGREEMENT RENEWAL** This Agreement is automatically renewed if the Girl remains in the Program longer than the contractually agreed-upon twelve (12) months. The fee schedule will remain the same, but the remaining time the girl is to spend in the Program will be decided through consultation between the Program Director and the Guardians.

**29. EARLY TERMINATION OF ENROLLMENT**

A. Liquidation Provision - This Agreement is for a **twelve (12) month enrollment period**. If the Guardians desire to withdraw the Girl from the Ranch, they must provide the Ranch with a three (3) month written notice prior to the

withdrawal date. If the Guardians withdraw the Girl without giving a three (3) month written notice, or if the Guardians withdraw the Girl before the three (3) month notice has expired, the Guardians will then be required to pay the Ranch any amount equal to the remaining tuition due under the three (3) month written withdrawal notice. This payment is considered by the parties of this Agreement as a reasonable pre-estimate of the probable losses sustained by the Ranch in the event of a withdrawal of a Girl prior to the end of the 3 month written withdrawal notice. This "loss" amount is not considered by any party to this Agreement as a penalty for early withdrawal of the Girl; it is intended to reimburse the Ranch for costs related to budgeting commitments made by the Ranch in connection with the enrollment of the Girl.

B. Involuntary Enrollment Termination - The Ranch reserves the right to terminate enrollment of any Girl at any time:

1. For a default in the performance of any of the terms of this Agreement by the Girl or Guardian;
2. If in the sole discretion of the Ranch the Girl is not a suitable resident of the Ranch;
3. For any other reason the Ranch determines that the Girl should not continue to be enrolled at the Ranch.

In the event a Girl's enrollment is involuntarily terminated, the Ranch shall attempt to contact the Guardian and shall deliver the Girl to the nearest form of transportation available at the Guardian's address. If the Girl's enrollment is involuntarily terminated by the Ranch, the Guardian will forfeit any remaining tuition for the month in which the Girl's enrollment is terminated. This "loss" amount is not considered by either of the parties to this Agreement as a penalty, but is intended to reimburse the Ranch for costs related to budgeting commitments made by the Ranch in connection with the enrollment of the Girl.

**30. GRIEVANCE PROCEDURE** This Enrollment Agreement contains all responsibilities of both the Guardians and the Ranch. It is the Ranch's desire to serve with love, excellence and vigilance the girls who are entrusted to us. If you feel you or your girl is underserved in any way, please contact the Director to initiate communication to insure your concerns are addressed. We cannot help answer questions or concerns of which we are unaware.

**31. AMENDMENT** This Agreement may be modified or amended when the Amendment is made in writing and is signed by both parties.

**32. SCOPE AND MEANING OF AGREEMENT** Guardians hereby acknowledge that they have read the entire Enrollment Agreement, including Amendments A-I attached to the end of this agreement. Guardians affirm that they understand and agree to its provisions. Guardians understand that this is a legally binding Agreement, and that this Agreement constitutes the entire Agreement between

the parties. Any changes or adjustments must be in writing and signed by both the Guardians and the Director of the Program to be valid.

**IN WITNESS WHEREOF**, the parties have executed this Agreement as of the date set forth below.

**DATED** this \_\_\_\_\_ (month) \_\_\_\_\_ (day), 20\_\_\_\_ (year)

**GUARDIANS:**

\_\_\_\_\_  
*Signature of Father/Guardian*

\_\_\_\_\_  
*Signature of Mother/Guardian*

\_\_\_\_\_  
*Father/Guardian Address 1*

\_\_\_\_\_  
*Mother/Guardian Address 1*

\_\_\_\_\_  
*Father/Guardian Address 2*

\_\_\_\_\_  
*Mother/Guardian Address 2*

\_\_\_\_\_  
*Father/Guardian City, State, Zip*

\_\_\_\_\_  
*Mother/Guardian City, State, Zip*

\_\_\_\_\_  
*Father/Guardian Home Phone*

\_\_\_\_\_  
*Mother/Guardian Home Phone*

\_\_\_\_\_  
*Father/Guardian Cell Phone*

\_\_\_\_\_  
*Mother/Guardian Cell Phone*

\_\_\_\_\_  
*Father/Guardian E-Mail*

\_\_\_\_\_  
*Mother/Guardian E-Mail*

**ADDENDUM A**

**Mail**

Girl's Name: \_\_\_\_\_ DOB: \_\_\_\_ / \_\_\_\_ / 20 \_\_\_\_ (mm/dd/yyyy)

We are the legal Guardian (s) of \_\_\_\_\_ (student name). We have both legal and physical custody of her. We direct Gateway Freedom Ranch and its Staff to open and monitor all incoming mail sent to our daughter at the physical mailing address in Montana. Understanding the importance of the communication our daughter receives at this time in her life, we authorize our daughter to receive mail only from those senders listed below. Additionally, we direct Gateway Freedom Ranch and its Staff to monitor all outgoing mail sent from our daughter only to those approved recipients listed below. It is understood that Gateway Freedom Ranch is operating on our behalf, using their very best judgment and discretion.

\_\_\_\_\_  
*Signature of Father/Guardian*

\_\_\_\_\_  
*Signature of Mother/Guardian*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Date*

*Please consider the support your daughter needs at this time when listing approved mail senders and recipients. Individuals who may not agree with your decision to seek help for your daughter at Gateway Freedom Ranch or individuals who might have a generally negative slant in how they view life might be best to leave off the list for now.*

**Name(s) of Approved Sender(s)**

**Name(s) of Approved Recipient(s)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Please continue approved senders and recipients on reverse if more space is needed...*



## **ADDENDUM B**

### **Medical Attention – Everything but Emergency Care**

Girls Name: \_\_\_\_\_ DOB: \_\_\_\_ / \_\_\_\_ / 20 \_\_\_\_ (mm/dd/yyyy)

Serious injuries such as a broken leg, a deep cut requiring stitches or a bad sore throat accompanied by fever make the need for medical attention clear. The need for medical attention, however, can sometimes be a judgment call. As your attorney-in-fact, Gateway Freedom Ranch is called to act to the fullest extent possible in line with the legal guardian's intent and purpose. It is our desire to elicit your input regarding our decision-making when your daughter is in need of medical attention. Please place an "X" by either Option #1 or Option #2 below (you are required to make a selection) and sign accordingly.

#### **☐ OPTION #1**

We would like the Staff at Gateway Freedom Ranch to take our girl to the doctor or dentist anytime she feels she needs to see a doctor or dentist or anytime she exhibits symptoms of sickness or pain, no matter how slight. We understand and agree to be financially responsible for either medical or dental attention and/or treatment and for the transportation/supervision costs involved. We also understand that the medical and dental offices closer to the Ranch are closed in the evenings and on weekends; any medical or dental attention required at those times would require a trip into Whitefish or Kalispell.

\_\_\_\_\_  
*Father/Guardian*

\_\_\_\_\_  
*Mother/Guardian*

\_\_\_\_\_  
*Date*

#### **☐ OPTION #2**

We would like the Staff at Gateway Freedom Ranch to use judgment in determining when to take our girl to see the doctor. We understand that the Staff at Gateway Freedom Ranch are not medical Staff and like any parent, they could make mistakes in judgment, such as not getting the girl medical attention as early as recommended, or even as early as they should to avoid complications. Understanding this risk, we still request that the Ranch and its Staff use judgment in determining when our girl needs medical attention and hereby hold harmless and release the Ranch and its Staff from all liability associated with the judgment of the Staff in this area.

\_\_\_\_\_  
*Father/Guardian*

\_\_\_\_\_  
*Mother/Guardian*

\_\_\_\_\_  
*Date*

## **ADDENDUM C**

Medical Attention – Emergency Care

Girls Name: \_\_\_\_\_ DOB: \_\_\_\_ / \_\_\_\_ / 20 \_\_\_\_ (mm/dd/yyyy)

We, the Parent(s)/Guardian(s) of \_\_\_\_\_  
hereby authorize Gateway Freedom Ranch, 937 Skyview Drive, Rexford, MT  
59930 to obtain emergency medical care and treatment for our daughter in the  
event of a medical emergency. This may involve an illness, injury, or other  
emergency.

We further authorize Gateway Freedom Ranch to obtain emergency dental care  
and treatment for our daughter in the event of a dental emergency.

We further authorize medical and hospital treatment by a licensed physician or  
surgical physician to perform any procedures that are deemed to be medically  
necessary or appropriate for her well-being.

We further authorize dental treatment by a licensed dentist or surgical dentist to  
perform any procedures that are deemed to be medically necessary or  
appropriate for her well-being.

Finally, we also accept financial responsibility for all such medical or dental care  
emergencies.

\_\_\_\_\_  
*Father/Guardian*

\_\_\_\_\_  
*Mother/Guardian*

\_\_\_\_\_  
*Date*

## ADDENDUM D

### Requirement to Provide for Payment of Medical Services

Guardians must provide for payment of required medical services when their need arises. There are two options: a health insurance plan with its monthly plan payments and deductibles (Option #1) or cash (Option #2). If you select Option #1, provide a copy of the policy, signed insurance claim forms (and dental forms, if available) and fill out the information below completely. This information will be maintained in the Girl's file. The forms must be received prior to or at the time of the Girl's enrollment. If you select Option #2, sign below and Gateway Freedom Ranch will maintain a copy of this form in the Girl's file. Please select one of the following choices:

☐ **OPTION #1** - I/We have health insurance for our Girl and have filled out all information below. We agree to provide front and back copies of our insurance card. We also agree that insurance shall be maintained at all times while the Girl is enrolled at the Ranch. If we change plans, we agree to update the Ranch with the new plan. If we withdraw from the plan and choose to then pay by cash, we agree to request a new Addendum D, select Option #2, sign it and return it to the Ranch.

☐ **OPTION #2** - I/We have do not have health insurance for our Girl and agree to pay for her medical and dental treatment out of pocket by cash.

The Guardians hereby agree to the terms of the above-selected option.

\_\_\_\_\_  
*Father/Guardian*

\_\_\_\_\_  
*Mother/Guardian*

\_\_\_\_\_  
*Date*

### **INSURANCE INFORMATION**

Dependent Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Dependent SS#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Insured Full Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Insured SS#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Insured Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Insured H: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ W: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Cell: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Insurance Co. Name

Insurance Co. Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Insurance W: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Alt.: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Employer or Group Name: \_\_\_\_\_

POLICY#: \_\_\_\_\_ GROUP#: \_\_\_\_\_

## ADDENDUM E

### Permission to Photograph

Girls Name: \_\_\_\_\_ DOB: \_\_\_\_ / \_\_\_\_ / 20 \_\_\_\_ (mm/dd/yyyy)

Upon enrollment, each Girl will have an identification photo taken. This photo will be kept in the Girl's file in the event that a need for official identification arises.

Additionally, many pictures are taken in the course of each week at the Ranch. Girls are caught laughing, praying, working, serving or just plain goofing around. These pictures may be used to display to parents through electronic means such as the Ranch "members only" Facebook page. Additionally, the pictures may be used on the Gateway Freedom Ranch official website, [www.GatewayFreedomRanch.com](http://www.GatewayFreedomRanch.com). At no time will pictures of a Girl resident that are displayed on the official Ranch website appear along with the name of the Girl.

Guardians consent for photographs to be taken and used for the above-mentioned purposes.

\_\_\_\_\_  
*Father/Guardian*

\_\_\_\_\_  
*Mother/Guardian*

\_\_\_\_\_  
*Date*

**ADDENDUM F**

**Release of Liability from Suicide Attempts**

*Girls Name:* \_\_\_\_\_ *DOB:* \_\_\_\_ / \_\_\_\_ / 20 \_\_\_\_ (*mm/dd/yyyy*)

The Guardians do hereby acknowledge that the Girl named above may have had previous suicidal tendencies but exhibits no signs or symptoms of attempted or contemplated suicide at this time. Additionally, the Guardians hereby release Gateway Freedom Ranch, including all Staff and/or employees, from any liability from a suicide or suicide attempt at the Ranch.

\_\_\_\_\_  
*Father/Guardian*

\_\_\_\_\_  
*Mother/Guardian*

\_\_\_\_\_  
*Date*

**ADDENDUM G**

**Permission to Receive Therapy and Treatment**

*Girls Name:* \_\_\_\_\_ *DOB:* \_\_\_\_ / \_\_\_\_ / 20 \_\_\_\_ (*mm/dd/yyyy*)

Guardians understand and agree that Gateway Freedom Ranch will provide therapy through personnel who are specifically contracted out to provide Therapeutic Services. Guardians give their permission for Gateway Freedom Ranch to provide treatment, therapy, psychiatric evaluations, or psychiatric treatment if needed. Guardians also give permission to treat and/or prescribe medications to their daughter or to make changes to her current treatment, as necessary.

\_\_\_\_\_  
*Father/Guardian*

\_\_\_\_\_  
*Mother/Guardian*

\_\_\_\_\_  
*Date*



**ADDENDUM H**

**Permission to Receive Orthodontic Treatment**

Girls Name: \_\_\_\_\_ DOB: \_\_\_\_ / \_\_\_\_ / 20 \_\_\_\_ (mm/dd/yyyy)

Is your daughter currently receiving orthodontic treatment at the time of her enrollment? Do you anticipate your daughter *beginning* orthodontic treatment at some point during her enrollment? If so, please sign the following statement as an authorization for orthodontic care:

I/We authorize Gateway Freedom Ranch, at our expense, to arrange transportation to and treatment by a licensed orthodontist in Montana for the purpose of continued or beginning orthodontic treatment of our daughter.

We request that the following orthodontist be used: \_\_\_\_\_

\_\_\_\_\_  
*Father/Guardian*

\_\_\_\_\_  
*Mother/Guardian*

\_\_\_\_\_  
*Date*

ADDENDUM I

LIMITED POWER OF ATTORNEY PURSUANT to MONTANA CODE 72-5-103

KNOW ALL MEN BY THESE PRESENTS, that I/we, the legal guardian(s) of \_\_\_\_\_, a minor, do make, constitute and appoint Gateway Freedom Ranch of Eureka, Montana, my/our true and lawful attorney-in-fact for and in my/our name, place and stead and for my/our use and benefit to do vest in my/our name, place and stead and for my use and benefit to do as follows:

1. To vest in my/our attorney-in-fact all of my/our powers regarding the care and custody of my/our child;
2. To make all necessary decisions concerning the educational, physical and medical care for my/our child;
3. To sign, seal, execute, deliver and acknowledge such instruments in writing of whatever kind or nature as may be necessary or proper in the premises to carry forth the appointment contained herein.

Giving and granting unto said attorney-in-fact full power and authority to do and perform all and every act and thing whatsoever requisite and necessary to be done in connection with the above-stated purposes, as fully to all intents and purposes as the signer might or could do if personally present, and hereby ratifying and confirming all that said attorney-in-fact shall lawfully do or cause to be done in the above stated purpose.

In compliance with the law, this attorney-in-fact shall cease to be effective six months from the date of execution hereof.

In executing this Power of Attorney, I fully understand that my child shall reside and make her home on a full-time basis with the attorney-in-fact during the period of duration of the Limited Power of Attorney.

IN WITNESS WHEREOF, I/WE have hereunto set my/our hand(s) and seal(s) the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_

STATE OF \_\_\_\_\_ )  
COUNTY OF \_\_\_\_\_ ) S.S.

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned Notary Public, personally appeared \_\_\_\_\_ and \_\_\_\_\_ known or identified to me to be the persons whose names are subscribed to the within instrument and acknowledged to me that they executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and seal on the day and year first above written in this certification.

\_\_\_\_\_  
NOTARY PUBLIC  
RESIDING AT:  
MY COMMISSION EXPIRES:



## Gateway Freedom Ranch Packing List

### Shirts, Pants and Church Clothes

- ☐-9 shirts-5 Long Sleeve, 4 Short Sleeve
- ☐-Waterproof, Breathable pants for playing/working in the snow
- ☐-7 pairs jeans and/or khakis
- ☐-2 nice church outfit- and of slacks, skirt or dress is ok

### Shoes & Socks

- ☐-1 pair athletic/running shoes;
- ☐-11 pairs socks-8 pair cotton, 1 pair for church, 2 pair warm wool for winter
- ☐-1 pair hiking boots-sturdy, heavy duty
- ☐-1 pair slippers if usually worn
- ☐-1 nice pair church shoes-flats, no heels

### Undergarments

- ☐-8 pairs underwear (no thongs)
- ☐-1 pair long underwear
- ☐- 5 bras

### Outerwear

- ☐-1 light weight jacket
- ☐-1 Work Jacket, lined, denim or canvas
- ☐-Any combo that totals three: Sweatshirts, sweaters and/or pullover hoodies
- ☐-Lined/insulated leather work gloves
- ☐-1 Waterproof, Breathable winter jacket
- ☐-1 Fleece Jacket
- ☐-Winter Gloves (for daily use)
- ☐-1 Winter Ski Hat; neck warmer or scarf.

### Linens

- ☐-3 Hand Towels
- ☐-3 Washcloths
- ☐-1 Comforter-Prefer something familiar to your girl, a comforter from home, e.g.
- ☐-6 Bath Towels
- ☐-1 Pillow with pillowcase
- ☐-2 Twin sheets, fitted
- ☐-2 Twin sheets, flat

### Miscellaneous

- ☐-Medication-2 mo. supply, if applicable
  - ☐-3 sets nightwear/pajamas
  - ☐-1 Flashlight with one set new batteries
  - ☐-1 bathing suit, one-piece-no Bikinis!
  - ☐-Athletic clothing: T-shirt/tank top, 2 pair shorts, one pair sweats
  - ☐-A copy of your girl's Birth Certificate\*
  - ☐-Copy of Medical insurance card, front and back
  - ☐- Roll of Stamps
  - ☐- Bible
  - ☐-1 Sleeping Bag (-20 degree, poly filled)
  - ☐-Ball cap
  - ☐- Back pack/Book pack without frame
  - ☐-1 belt
  - ☐-Wristwatch
  - ☐-Copy of her passport, if available\*
  - ☐-Medical/ Allergy alert bracelet, as necess.
  - ☐-Bath robe, if desired
- \*No notary required

**Personal Hygiene (See Enrollment Agreement for additional information)**

Parents, please provide the following items for your Girl to bring with her upon enrollment. The Ranch will provide a tote for her to carry these items and will replace these items after your Girl runs out of the supply she brings.

- |   |  |
|---|--|
| <input type="checkbox"/> -Shower soap (bar or gel)                        | <input type="checkbox"/> -Shampoo                    |
| <input type="checkbox"/> -Deodorant, non-aerosol                          | <input type="checkbox"/> -Conditioner                |
| <input type="checkbox"/> -1 bottle skin lotion/moisturizer                | <input type="checkbox"/> -Toothpaste                 |
| <input type="checkbox"/> -Ear swabs                                       | <input type="checkbox"/> -Toothbrush                 |
| <input type="checkbox"/> -Lip balm/Chap Stick                             | <input type="checkbox"/> -Hand sanitizer, if desired |
| <input type="checkbox"/> -Tampons, pads, panty liners,<br>one box of each | <input type="checkbox"/> -Sunglasses, one pair       |
|   | <input type="checkbox"/> -Sunscreen                  |

**Self-Care Items Not Provided By Gateway Freedom Ranch and special case items**

The following may not be used by your girl upon arrival, but may be used as she gains privileges progressing through various parts of the Program: make-up, nail polish, razors (with shaving cream) and earrings. If your daughter uses any of these items, you may pack them, but please set them apart from other personal hygiene items as they will be put aside until the time your daughter has earned the privilege of their use.

**PLEASE DO NOT BRING:**

- |  |  |
|--|--|
| <input type="checkbox"/> -Aerosol sprays of any kind   | <input type="checkbox"/> -Hair dyes/colored mousse   |
| <input type="checkbox"/> -Chewing gum or Candy   | <input type="checkbox"/> -Black or "Goth" clothing   |
| <input type="checkbox"/> -Body piercings (lip, belly button) or<br>Gauges  | <input type="checkbox"/> -Diary  |
| <input type="checkbox"/> -Combat boots   | <input type="checkbox"/> -Stockings or knee-high's   |
| <input type="checkbox"/> -Food   | <input type="checkbox"/> -Money  |
| <input type="checkbox"/> -Jeans with holes   | <input type="checkbox"/> -Scissors, razors, or knives  |
| <input type="checkbox"/> -Books other than her Bible   | <input type="checkbox"/> -Pen(s) or pencil(s)  |
| <input type="checkbox"/> -Facial soap  | <input type="checkbox"/> -Hairdryer  |
| <input type="checkbox"/> -Curling iron   | <input type="checkbox"/> -Facial tissue  |
| <input type="checkbox"/> -Hair gel or mousse   | <input type="checkbox"/> -Mouthwash  |
| <input type="checkbox"/> -Finger/Toe-Nail clippers   | <input type="checkbox"/> -Nail file  |
| <input type="checkbox"/> -Makeup tools: tweezers, eyelash curler   | <input type="checkbox"/> -Camera   |
| <input type="checkbox"/> -Purse/wallet   | <input type="checkbox"/> -Hangers  |
| <input type="checkbox"/> -Eye drops  | <input type="checkbox"/> -Jewelry  |
| <input type="checkbox"/> -Alarm clock  | <input type="checkbox"/> -Umbrella   |
| <input type="checkbox"/> -OTC Medication   | <input type="checkbox"/> -Baby powder  |
| <input type="checkbox"/> -Dental floss   | <input type="checkbox"/> -Facial cream   |
| <input type="checkbox"/> -Perfume  | <input type="checkbox"/> -Cotton balls   |
| <input type="checkbox"/> -Nail polish remover  | <input type="checkbox"/> -Clothing with "dark" subject matter,<br>such as skull and cross-bones, occult<br>symbols, profane words/gestures |
| <input type="checkbox"/> -Any type of personal listening device,<br>(iPod, iPad, Tablet, Walkman, portable<br>CD player, portable cassette player, etc.) | <input type="checkbox"/> -any type of portable video game  |

**VALUABLES** Items that have significant financial or sentimental value should be left at home. When brought, please remember that the Enrollment Agreement states specifically that Gateway Freedom Ranch does not accept responsibility for lost or stolen items, or items left behind after the girl is no longer at the Ranch. In the event there is an item that must be shipped back to your girl, we'll take care of it! Just remember we'll have to ask you to pay the postage once it is shipped. We do our best to return all items brought with your girl; she will be given ample time and opportunity to pack her things before departure. Leaving those valuable or sentimental items at home will greatly reduce or eliminate fallout from forgotten, lost or stolen items!

**GETTING YOUR DAUGHTER'S BELONGINGS TO THE RANCH:** Parents have a choice between 1.) hand-delivering their daughter's belongings to the Ranch or 2.) shipping them by USPS, UPS or FedEx. Shipping requires the following information:

Parents choosing to send their Girl's clothing and belongings directly to the facility by **United Parcel Service (UPS) or FedEx**, please use the following address:

*Gateway Freedom Ranch  
111 Glen Lake Dr.  
Eureka, MT 59917*

**CLOTHING REQUIREMENTS** Gateway Freedom Ranch expects the girls of our household to dress in proper clothes. We live in a conservative, rural setting and recognize the impact personal appearance has on one's social acceptance and identity. If you are uncertain about the appropriateness of certain items, do not send them. Feel free to call the office at (406) 889-7996 if you have any questions.